

Agenda

Annual Parish Council Meeting Tuesday 4th May 2021 at 6.45pm By video/audioconference



Wye
with
Hinxhill
Parish
Council

Parish Council meetings are open. Members of the public and press are welcome to 'attend' this virtual meeting, either via an audio connection or by following the [WATCH THIS MEETING link](#) on the website version of this agenda at www.wyeparishcouncil.gov.uk/agendas-and-minutes

Any member of the public who wishes to make representation to the council or who has any special requirements in respect of the meeting should contact the Clerk. Any questions for councillors along with any relevant documents for consideration by the Parish Council must be received by the Clerk in writing or by email, *at least 3 clear working days* prior to the date of the meeting.

2B Briar Close, Bramble Lane, Wye, TN25 5HB

01223 812 459

clerk@wyeparishcouncil.gov.uk

AGENDA

83/21	To note those present and to receive any apologies
84/21	To receive nominations and elect a Chairman (Acceptance of Office form to be signed)
85/21	To receive declarations of the existence and nature of any Disclosable Pecuniary Interest (DPI) and any Other Significant Interest (OSI) from members, concerning items on the agenda
86/21	To receive nominations and elect a Vice Chairman (Acceptance of Office form to be signed)
87/21	To approve terms of reference and membership of committees and working groups (Papers have been circulated to Councillors)
88/21	To confirm delegation of responsibilities to the Resources & General Purposes Committee (R&GP) (Papers have been circulated to Councillors)
89/21	To confirm delegation of responsibilities to the Parish Clerk (Papers have been circulated to Councillors)
90/21	To approve Parish Council representatives (Papers have been circulated to Councillors)
91/21	To note the routine responsibilities and work profile of the Parish Council and confirm meeting dates (Papers have been circulated to Councillors)
92/21	To approve membership of outside bodies (Papers have been circulated to Councillors)
93/21	Public Open Session (this item will last no longer than 15 minutes unless agreed by the Chairman. If a member of the public has submitted a statement, this will be read out. Statements shall not require a response at the meeting, but the Chairman may direct that a written or oral response be given.)

94/21	To approve the Minutes of the Parish Council meeting held on 6 April 2021
95/21	To receive an update regarding progress of actions and resolutions from the last meeting
a.	(Papers have been circulated to Councillors)
96/21	To receive any oral or written reports, and authorise any action
a.	To receive report from PCSO (Papers have been circulated to Councillors)
97/21	Finance and Governance
a.	To note any income received
b.	To review the expenditure list and authorise payments (Papers have been circulated to Councillors)
c.	To approve Scheme of Delegation (Papers have been circulated to Councillors)
d.	To note passing of third reading of Non-Domestic Rating (Public Lavatories) Bill on 20 April 2021 and authorise any action
98/21	PLANNING
a.	To consider planning applications (deadlines for comment shown, where applicable)
i	<p>21/00586/AS Newgate, Brabourne Road, Wye TN25 5PL Replace roof tiling and add insulation breather membrane; Replace attic insulation; Replace tile hanging and add insulation and insulated breather membrane; Replace rainwater goods; Replace cement pebbledash render with lime render; Replace window & door hoot fillet; Localised repointing; Clear/reduce ground level adjacent to building. (Deadline: 6 May 2021 - extension granted until 11 May 2021)</p> <p>21/00611/AS 5 Bridge Street, Wye TN25 5EB Full Planning Permission. Internal alterations to increase lounge area and reduce kitchen area; alterations to fenestration with installation of double doors and partially bricking up existing door opening to form additional window. (Deadline: 6 May 2021 - extension granted until 11 May 2021)</p> <p>21/00612/AS 5 Bridge Street, Wye TN25 5EB Listed Building Consent. Internal alterations to increase lounge area and reduce kitchen area; alterations to fenestration with installation of double doors and partially bricking up existing door opening to form additional window. (Deadline: 6 May 2021 - extension granted until 11 May 2021)</p> <p>21/00618/AS Ballan, Bramble Lane, Wye TN25 5EH Roof extension to include dormers & balcony; erection of open porch and single storey side extension linking the garage with the house. (Deadline: 8 May 2021 - extension granted until 11 May 2021)</p> <p>21/00657/AS Squires, Olantigh Road, Wye TN25 5EJ Change of use of building from student accommodation to four individual dwellings with rear extension and provision of external door to front elevation; demolition of existing ancillary structures (Deadline: 13 May 2021)</p> <p>21/00666/AS 25 Scotton Street, Wye TN25 5BU Full Planning Permission. Proposed conversion of existing connected out-building to gym and home office/TV room (Deadline: no date given)</p>

	<p>21/00667/AS 25 Scotton Street, Wye TN25 5BU Listed Building Consent. Proposed conversion of existing connected out-building to gym and home office/TV room (Deadline: no date given)</p> <p>21/00179/AS 25 Oxenturn Road, Wye TN25 5BH Amended Plans. Construction of two storey side, front and rear extensions with rear single storey extension (Deadline: 3 May 2021 – extension granted until 11 May 2021)</p> <p>21/00597/AS 14 Ramsfield Wye TN25 5AD Proposed loft extension; A rear pergola and alteration to rear patio doors. (Deadline: 1 May 2021 – extension granted until 11 May 2021)</p>
ii	To consider any applications received, but not listed above. None received
b.	To note decisions of Ashford Borough Council Planning Department
	<p>20/01810/AS 80 Upper Bridge Street, Wye TN25 5AN Listed Building Consent. Erection of rear dormer window & rooflights to side elevation; insertion of replacement windows and doors; removal of internal partition walls/doors at ground floor and other alterations Decision: Grant Consent</p> <p>21/00123/AS 80 Upper Bridge Street, Wye TN25 5AN Full Planning Permission. Erection of rear dormer window & rooflights to side elevation; insertion of replacement windows and doors and other alterations. Decision: Permit</p> <p>21/00443/AS Plot 1, Former Wye College Pig Unit, Amage Road, Wye New entrance gate, wall and associated landscaping Decision: Refuse</p> <p>20/01542/CONA/AS 27 The Green, Wye TN25 5AJ Discharge of conditions 4a & 4b Decision: Permit</p> <p>21/00054/AMND/AS The Hermitage, Oxenturn Road, Wye TN25 5AZ Non material minor amendment to planning permission 21/00054/AS (Demolition of existing front porch, rear porch & outbuildings, erection of a single storey rear & side extension, external remodelling including revised fenestration and new materials, altered vehicular access, erection of a detached carport and installation of a new sewerage treatment plant) to change GRP flat roof covering to green sedum roof covering (Deadline: no date given) Decision: Amended Plans Approved</p>
c.	To consider any tree applications
	TPO/21/00003 ASHFORD BOROUGH COUNCIL TREE PRESERVATION ORDER NO. 3,2021 Withersdane Hall, Coldharbour Lane, Wye TN25 5DA (Papers have been circulated to Councillors)
d.	Telereal Trillium (TT) sites (i) To receive an update, and approve any action, regarding Draft WYE3 Masterplan and other TT sites.

	(ii) To hear any updates or agree any actions regarding undecided planning applications:
e.	Planning appeals and enforcements To hear any updates regarding outstanding planning matters and consider any actions required
99/21	To hear any reports and agree any actions regarding ongoing tasks and projects
a.	To consider the continuation of remote meetings and authorise any actions
100/21	To receive correspondence, and authorise any action
a.	To receive correspondence from Hinxhill Estates 2021-04-14 and authorise any action (Papers have been circulated to Councillors)
b.	To receive correspondence from KALC – MHCLG Minister response to KALC on COVID-19 financial support 2021-04-20 (Papers have been circulated to Councillors)
c.	To note KALC response to the Permitted Development Rights Inquiry (deadline 30th April 2021)
d.	To note Kent Downs AONB Management Plan 2021-2026
e.	To receive KALC Ashford Area Committee Minutes 2021-03-03 (Papers have been circulated to Councillors)
f.	To note correspondence from ABC on S106 applications 2021-04-12, consider S106 application for grass cutting and authorise any actions (Papers have been circulated to Councillors)
g.	To note any correspondence received, but not listed above
101/21	Any other business
102/21	To hear & note items from Councillors for the next agenda or for information only <i>Note - no decisions can be taken on any item raised under this heading.</i>
103/21	Dates of next meetings, to be held by video/audioconference
	<ul style="list-style-type: none"> ○ Tuesday 18th May at 18.45 Extraordinary General Meeting of the Parish Council ○ Tuesday 8th June at 18.45 Parish Council Meeting
104/21	Resolution. That under the Public Bodies (Admission to Meetings) Act 1960, the public and representatives of the press and broadcast media be excluded from the meeting during the consideration of the following item of business because of the commercially, legally or otherwise sensitive nature of the business.
105/21	To discuss any commercially or legally sensitive business relating to Telereal Trillium sites including Draft WYE3 Masterplan and Wye College Buildings, any other land or buildings and authorise any actions.
106/21	Staffing
a.	Staffing update (Papers have been circulated to Councillors)
107/21	Close of meeting

Signed

K. Stephens.

Clerk to the Parish Council

date 27 April 2021

For inclusion with each agenda

DECLARATIONS OF INTEREST (DPI) and OTHER SIGNIFICANT INTEREST (OSI)

A member who declares a DPI in relation to any item on the agenda will need to leave the meeting for the whole of that item and will not be able to speak or take part unless a relevant dispensation has been granted. A member who declares an OSI will be able to speak on the item as a member of the public, but will be required to remove him/herself to the public gallery before the debate, and to leave the meeting for the vote.