

# Agenda

## Parish Council Meeting

**Tuesday 3<sup>rd</sup> May 2022 at 6.45pm**

**At Unit 2b Briar Close, Wye TN25 5HB**

**(This will be a Hybrid meeting. Most Councillors will be present but the Clerk, some Councillors and others may join online)**



**Wye  
with  
Hinxhill  
Parish  
Council**

**Parish Council meetings are open.** Members of the public and press are welcome to 'attend' this virtual meeting, either via an audio connection or by following the [WATCH THIS MEETING link](#) on the website version of this agenda at [www.wyeparishcouncil.gov.uk/agendas-and-minutes](http://www.wyeparishcouncil.gov.uk/agendas-and-minutes)

Any member of the public who wishes to make representation to the council or who has any special requirements in respect of the meeting should contact the Clerk. Any questions for councillors along with any relevant documents for consideration by the Parish Council must be received by the Clerk in writing or by email, *at least 3 clear working days* prior to the date of the meeting.

[clerk@wyeparishcouncil.gov.uk](mailto:clerk@wyeparishcouncil.gov.uk)

## AGENDA

	Before the start of the meeting, anyone who has been elected, but has not already signed an <b>Acceptance of Office</b> form will be required to do so before they may take their seat.
<b>33/22</b>	<b>To note those present and to receive any apologies</b>
<b>34/22</b>	<b>To receive nominations and elect a Chairman</b> (Acceptance of Office form to be signed)
<b>35/22</b>	<b>To receive declarations of the existence and nature of any Disclosable Pecuniary Interest (DPI) and any Other Significant Interest (OSI) from members, concerning items on the agenda</b>
<b>36/22</b>	<b>To receive nominations and elect a Vice Chairman</b> (Acceptance of Office form to be signed)
<b>37/22</b>	<b>To approve membership of committees and working groups</b> (Papers have been circulated to Councillors)
<b>38/22</b>	<b>To confirm delegation of responsibilities to the Resources &amp; General Purposes Committee (R&amp;GP)</b> (Papers have been circulated to Councillors)
<b>39/22</b>	<b>To confirm delegation of responsibilities to the Parish Clerk</b> (Papers have been circulated to Councillors)
<b>40/22</b>	<b>To approve Parish Council representatives</b> (Papers have been circulated to Councillors)
<b>41/22</b>	<b>To note the routine responsibilities and work profile of the Parish Council and confirm meeting dates</b> (Papers have been circulated to Councillors)
<b>42/22</b>	<b>To approve membership of outside bodies</b> (Papers have been circulated to Councillors)

<b>43/22</b>	<b>Public Open Session</b> (this item will last no longer than 15 minutes unless agreed by the Chairman. If a member of the public has submitted a statement, this will be read out. Statements shall not require a response at the meeting, but the Chairman may direct that a written or oral response be given.
<b>44/22</b>	<b>To approve the Minutes of the Extraordinary Parish Council meeting held on 2 December 2021, the Parish Council meeting held on 2 December 2021, the Parish Council meeting held on 1 February 2022 and the Parish Council meeting held on 1 March 2022</b>
<b>45/22</b>	<b>To receive an update regarding progress of actions and resolutions from the last meeting</b>
a.	(Papers have been circulated to Councillors)
<b>46/22</b>	<b>To receive any oral or written reports, and authorise any action</b>
a.	To receive updates from My Community Voice
<b>47/22</b>	<b>Finance and Governance</b>
a.	To note any income received
b.	To review the expenditure list and authorise payments (Papers have been circulated to Councillors)
c.	To approve DAG22 020 – payment run 2022-04-05 (Papers have been circulated to Councillors)
d.	To approve the Statement of Internal Control (Papers have been circulated to Councillors)
e.	To approve DAG22 014 - Grant Application from Wye Ground Force (Papers have been circulated to Councillors)
f.	To review insurance policy and authorise any actions
<b>48/22</b>	<b>PLANNING</b>
a.	<b>To consider planning applications</b> (deadlines for comment shown, where applicable)
i	To approve DAG report – Planning Applications (Papers have been circulated to Councillors)
ii	To consider any applications received, but not listed above.
	<p><a href="#">21-02175-CONA-AS</a> <b>Great Bromley Farm, Blackwall Road, Wye TN25 5PA</b> Discharge of condition 2 (Written schedule of works) Deadline: tbc</p> <p><a href="#">22-00471-AS</a> <b>70 Upper Bridge Street, Wye TN25 5AN</b> Lawful Development Certificate - Proposed demolition of the existing garage and a wooden car port to be built on the existing footprint. Deadline: tbc</p> <p><a href="#">22-00666-AS</a> <b>25 Scotton Street, Wye TN25 5BU</b> Proposed conversion of existing connected out-building to gym and home office/TV room Deadline: 11 May 2022</p> <p><a href="#">22-00667-AS</a> <b>25 Scotton Street, Wye TN25 5BU</b> Listed Building Consent - Proposed conversion of existing connected out-building to gym and home office/TV room Deadline: 11 May 2022</p> <p><a href="#">22-00549-AS</a> <b>34 Ramsfield, Wye TN25 5AD</b></p>

	<p>Proposed single storey rear extension. Loft conversion with erection of 3 dormers to front and 1 dormer to rear. Internal and external alterations. Deadline: 16 May 2022</p>
b.	<p><b>To note decisions of Ashford Borough Council Planning Department</b></p> <p><b><a href="#">22-00012-AS</a> Pond south of Newgate, Brabourne Road, Wye</b> Natural England wildlife pond for Great Crested Newts Decision: Permit</p> <p><b><a href="#">21-01811-AS</a> 11 Scotton Street, Wye TN25 5BU</b> Single storey rear kitchen extension Decision: Refuse</p> <p><b><a href="#">21-01074-CONA-AS</a> Honeysuckle Cottage, Bramble Lane, Wye TN25 5EE</b> Discharge condition 2 (materials), 3 (joinery) Decision: Grant Consent</p> <p><b><a href="#">21-02093-AS</a> 23 to 34 Little Chequers, Wye TN25 5DZ</b> Proposed Installation of External Wall Insulation With Brick-Effect Finish Decision: Permit</p> <p><b><a href="#">12-01245-CONZ-AS</a> Conningbrook, Willesborough Road, Kennington</b> Part discharge of condition 53 (Details of Local Area of Play C within Phase 3) Decision: Permit</p> <p><b><a href="#">19-01302-CONA-AS</a> 2 Bramble Villas, Bramble Lane, Wye TN25 5EE</b> Discharge of conditions: 7(a) (tree protection plan), 8 (boundary treatments), 9 (vehicle parking) &amp; 10 (archaeological) Decision: Split Decision</p> <p><b><a href="#">21-00736-AS</a> Withersdane Hall, Coldharbour Lane, Wye TN25 5DA</b> Erection of 2 metal gates to the existing entrances of the site. Erection of metal mesh fence to the perimeter of the site and installation of new boundary wall. Repairs of the existing boundary wall. Decision: Permit</p> <p><b><a href="#">22-00172-AS</a> 24 Ramsfield, Wye TN25 5AD</b> Proposed loft conversion with new dormer and roof light to the front of the property and 2 No. roof lights to the rear of the property Decision: Permit</p> <p><b><a href="#">21-02175-AS</a> Great Bromley Farm, Blackwall Road, Wye TN25 5PA</b> Repointing of external walls. Repairing internal walls, windows and skirtings for ground and first floor rooms. Decision: Grant Consent</p> <p><b><a href="#">21-02133-AS</a> Bexley House, 32 High Street, Wye TN25 5AL</b> Revision to listed building consent 19/00076/AS to increase the rear French doors and alter style; replacement staircase; retention of existing store Decision: Grant Consent</p>

	<p><b><a href="#">22-00195-AS</a> 1 Edward Partridge House, Little Olantigh Road, Wye TN25 5DQ</b> Single storey side extension and new dormer window. Includes cladding the front and side elevations of the existing dwelling. Decision: Permit</p> <p><b><a href="#">17-00568-CONE-AS</a> Former Wye College Buildings, High Street, Wye TN25 4AH</b> Discharge condition 16 (rainwater goods) Decision: Permit</p> <p><b><a href="#">22-00073-TC</a> 8 Dennes Mill Close, Wye TN25 5DR</b> Spruce - to fell Decision: Raise No Objection</p> <p><b><a href="#">22-00316-AS</a> 25 Oxenturn Road, Wye TN25 5BH</b> Proposed construction of two storey side, front and rear extensions with rear single storey extension. Proposed construction of replacement detached garage with storage in the roof Decision: Permit</p> <p><b><a href="#">22-00332-AS</a> Former Pole Barn, Silk Farm, Amage Road, Wye</b> Conversion of redundant pole barn and workshop structures to a single dwelling; provision of new landscaping, fencing and associated access and parking. Decision: Refuse</p>
c.	<b>To consider any tree applications</b>
	<p><b><a href="#">22-00073-TC</a> 8 Dennes Mill Close, Wye TN25 5DR</b> Spruce - to fell</p> <p>To note DAG22 022 – 22-00073-TC 8 Dennes Mill Close</p>
d.	<b>Planning appeals and enforcements</b>
	To hear any updates regarding outstanding planning matters and consider any actions required
<b>49/22</b>	<b>To hear any reports and agree any actions regarding ongoing tasks and projects</b>
a.	To note decision of Wye Celebrates Working Group 2022-03-30
b.	To approve DAG22 016 - Platinum Jubilee Clean Up of Wye Assets (Papers have been circulated to Councillors)
<b>50/22</b>	<b>To receive correspondence, and authorise any action</b>
a.	To approve DAG22 015 – request from Global Adventure Challenges (Papers have been circulated to Councillors)
b.	To note any correspondence received (Papers have been circulated to Councillors)
<b>51/22</b>	<b>To hear &amp; note items from Councillors for the next agenda or for information only</b>
	<i>Note - no decisions can be taken on any item raised under this heading.</i>
<b>52/22</b>	<b>Dates of next meeting</b>
	<ul style="list-style-type: none"> <li>o Tuesday 7 June at 18.45 Parish Council, Unit 2B, Briar Close, Bramble Lane, Wye TN25 5HB</li> </ul> <p><i>Please note the Parish Council is keeping its meeting arrangements under review for safety reasons. Meeting dates and times may vary at short notice.</i></p>

<b>53/22</b>	<b>Resolution.</b> That under the Public Bodies (Admission to Meetings) Act 1960, the public and representatives of the press and broadcast media be excluded from the meeting during the consideration of the following item of business because of the commercially, legally or otherwise sensitive nature of the business.
<b>54/22</b>	<b>To discuss any commercially or legally sensitive business including Draft WYE3 Masterplan and Wye College Buildings, any other land or buildings and authorise any actions</b>
a.	To consider legal advice and a report on the Parish Council's nomination of Wye Methodist Church as an asset of community value, and authorise any other actions under Section 88 of the Localism Act 2011 and other powers (Papers have been circulated to Councillors)
<b>55/22</b>	<b>Staffing</b>
a.	To approve recommendations of Staffing Committee – DAG22 019 (Papers have been circulated to Councillors)
<b>56/22</b>	<b>Close of meeting</b>

Signed

*K. Stephens.* Clerk to the Parish Council

date 26 April 2022

For inclusion with each agenda

#### DECLARATIONS OF INTEREST (DPI) and OTHER SIGNIFICANT INTEREST (OSI)

A member who declares a DPI in relation to any item on the agenda will need to leave the meeting for the whole of that item and will not be able to speak or take part unless a relevant dispensation has been granted. A member who declares an OSI will be able to speak on the item as a member of the public, but will be required to remove him/herself to the public gallery before the debate, and to leave the meeting for the vote.