

# Agenda

## Parish Council Meeting Tuesday 7<sup>th</sup> June 2022 at 6.45pm

At Unit 2b Briar Close, Wye TN25 5HB

(This will be a Hybrid meeting. Most Councillors will be present but the Clerk, some Councillors and others may join online)



Wye  
with  
Hinxhill  
Parish  
Council

Parish Council meetings are open. Members of the public and press are welcome to 'attend' this virtual meeting, either via an audio connection or by following the [WATCH THIS MEETING link](#) on the website version of this agenda at [www.wyeparishcouncil.gov.uk/agendas-and-minutes](http://www.wyeparishcouncil.gov.uk/agendas-and-minutes)

Any member of the public who wishes to make representation to the council or who has any special requirements in respect of the meeting should contact the Clerk. Any questions for councillors along with any relevant documents for consideration by the Parish Council must be received by the Clerk in writing or by email, *at least 3 clear working days* prior to the date of the meeting.

[clerk@wyeparishcouncil.gov.uk](mailto:clerk@wyeparishcouncil.gov.uk)

## AGENDA

<b>57/22</b>	<b>To note those present and to receive any apologies</b>
<b>58/22</b>	<b>To receive declarations of the existence and nature of any Disclosable Pecuniary Interest (DPI) and any Other Significant Interest (OSI) from members, concerning items on the agenda</b>
<b>29/22</b>	<b>Public Open Session</b> (this item will last no longer than 15 minutes unless agreed by the Chairman. If a member of the public has submitted a statement, this will be read out. Statements shall not require a response at the meeting, but the Chairman may direct that a written or oral response be given.
<b>60/22</b>	<b>To approve the Minutes of the Extraordinary Parish Council meeting held on 2 December 2021, the Parish Council meeting held on 2 December 2021 and the Annual Parish Council meeting held on 3 May 2022</b>
<b>61/22</b>	<b>To receive an update regarding progress of actions and resolutions from the last meeting</b>
a.	(Papers have been circulated to Councillors)
<b>62/22</b>	<b>To receive any oral or written reports, and authorise any action</b>
a.	To receive updates from My Community Voice (Papers have been circulated to Councillors)
<b>63/22</b>	<b>Finance and Governance</b>
a.	To consider an application from Mrs Pat Marsh to be co-opted as a Parish Councillor, and to serve in Wye with Hinxhill until the date of the next local election (Papers have been circulated to Councillors)
b.	To receive the Internal Audit Report 2021-2022 and authorise any actions (Papers have been circulated to Councillors)
c.	To approve and sign the Annual Governance Statement for 2021-2022, Section 1 of the AGAR for the year ending 31 March 2022 (Papers have been circulated to Councillors)

d.	To approve and sign the Accounting Statements for 2021-2022, Section 2 of the AGAR for the year ending 31 March 2022 and the supporting Bank Reconciliation as at 31 March 2022 and if necessary, the explanation of the significant variances from 2020-2021 to 2021-2022 (Papers have been circulated to Councillors)
e.	To note the proposed dates for the Exercise of Public Rights as selected by the Council's Responsible Finance Officer (Papers have been circulated to Councillors)
f.	To note any income received
g.	To review the expenditure list and authorise payments (Papers have been circulated to Councillors)
h.	To note Clerk's report - reviewed Risk Management Policy and Risk Register (Papers have been circulated to Councillors)
i.	To approve DAG22 033 – Insurance Renewal (Papers have been circulated to Councillors)
<b>64/22</b>	<b>PLANNING</b>
a.	<b>To consider planning applications</b> (deadlines for comment shown, where applicable)
i	To approve DAG report – Planning Applications (Papers have been circulated to Councillors)  <b><u>12-01245-AM09-AS</u> Conningbrook, Willesborough Road, Kennington</b> Non material amendment to planning permission 12/01245/AS (Creation of a country park for recreational and water-sports purposes with a range of associated facilities including an activity centre, a public house/restaurant, change of use of Manor to offices, car parks and other ancillary works and structures including works to the Julie Rose Stadium; construction of 300 dwelling residential development with associated infrastructure and landscaping; and provision of an aggregates storage and distribution facility) To make a minor layout change to the improved road junction outside Plot 187 to form a mini roundabout Deadline: 12 June 2022  <b><u>22-00710-AS</u> Zig Zag, Wye Road, Hastingleigh TN25 5HE</b> Provision of a three-bay car port Deadline: 18 June 2022
ii	To consider any applications received, but not listed above. None received
b.	<b>To note decisions of Ashford Borough Council Planning Department</b> <b><u>21-02183-AS</u> Col Cot, Bramble Lane, Wye TN25 5EE</b> Single storey extension to provide annexe accommodation. Partial revision to planning permission 19/00002/AS to include changes to fenestration, porch, and external material detailing (part retrospective) Decision: Permit  <b><u>17-00568-CONC-AS</u> Former Wye College Buildings, High Street, Wye TN25 4AH</b> Discharge condition 7a (brickwork/masonry repair), 7g (brick/stonewalling repointing), 12 (lime based mortar specification), 13 (repointing methodology) Decision: Permit  <b><u>17-00568-CONF-AS</u> Former Wye College Buildings, High Street, Wye TN25 4AH</b> Discharge of condition 7j (window schedule)

Decision: Permit

**17-00568-CONG-AS Former Wye College Buildings, High Street, Wye TN25 4AH**

Discharge condition 23 (details of the works proposed to remedy the damp ingress)

Decision: Permit

**22-00104-TC 17 Upper Bridge Street, Wye TN25 5AW**

T1 Leylandii - to be felled, T2 Sycamore - to be felled. Will then replace the trees with something more suitable for the garden size, possibly flowering cherry or fruit trees.

Decision: Raise No Objection

**22-00205-AS Kelston, Churchfield Way, Wye TN25 5EQ**

Two storey side extension to existing house to replace former garage/store and conservatory with associated fenestration.

Decision: Permit

**21-00496-CONA-AS Sidelands Farm, Little Olantigh Road, Wye**

Discharge of conditions 2 (Materials) partial - Block H only, 10 (Contamination-Land/Ground water), 12 (Drainage Scheme), 16 (Highway Safety- Parking/Loading/Turning) 17 (Highway Safety- Wheel/Chassis/and bodywork Washing) & 18(Site Compound- Highway Safety)

Decision: Permit

**19-00314-COND-AS 10-12 Olantigh Road, Wye TN25 5EJ**

Discharge Condition 16 (biodiversity enhancements)

Decision: Permit

**22-00427-AS 22 Scotton Street, Wye TN25 5BZ**

Proposal to renew all rear windows (3No.) and external doors and frames (2No.) that are judged to be beyond economical repair. Replace with timber fabricated and single glazing.

Decision: Grant Consent

**22-00471-AS 70 Upper Bridge Street, Wye TN25 5AN**

Lawful Development Certificate - Proposed demolition of the existing garage and a wooden car port to be built on the existing footprint.

Decision: Proposed Use/Development Would Be Lawful

**22-00482-AS Selfield, 46 Oxenturn Road, Wye TN25 5AZ**

Demolition of an existing single storey side extension and replaced with a new two storey side extension with internal alterations. Re-clad the external elevations, new detached double garage with first floor gym and new access created (new access as approved under planning reference 19/00887/AS).

Decision: Permit

**22-00549-AS 34 Ramsfield, Wye TN25 5AD**

Proposed single storey rear extension. Loft conversion with erection of 3 dormers to front and 1 dormer to rear. Internal and external alterations.

Decision: Permit

**17-00568-COND-AS Former Wye College Buildings, High Street, Wye TN25 4AH**

Discharge of conditions 10 (fireplace inspection), 34 (details of window shutting - east elevation) & 36 (details of window shutting - north elevation)

	<p>Decision: Permit</p> <p><b><a href="#">22-00599-AS</a> 5 Herons Brook, Naccolt, Brook TN25 5NX</b> Proposed single storey rear extension and construction of first floor dormer roof extension to rear. Decision: Permit</p> <p><b><a href="#">21-01292-AS</a> Wye College land and buildings Site Wye 3, Olantigh Road, Wye</b> Residential Development of 40 dwellings with associated access road, car park and open space. [Re submission of 19/01327/AS]. Decision: Permit (approved by Ashford Borough Council Planning Committee 2022-05-18)</p> <p><b><a href="#">21-01293-AS</a> Former A D A S offices, Olantigh Road, Wye TN25 5EL</b> Demolition of offices and redevelopment with twenty dwellings with associated garages, parking and internal estate roads and open space. Decision: Permit (approved by Ashford Borough Council Planning Committee 2022-05-18)</p> <p><b><a href="#">19-01382-AS</a> Joshan of Wye, 2-4 High Street, Wye TN25 5AL</b> Erection of timber shed (retrospective) Decision: Grant Consent</p> <p><b><a href="#">21-01434-AS</a> The Old Flying Horse, 26 High Street, Wye TN25 5AL, 28 High Street, Wye TN25 5AL and 3 The Green, Wye TN25 5AJ</b> New dormer and rooflights; proposed internal alterations including new bathroom flue outlets/waste pipes, removal and provision of partition walls/doors, flooring, internal staircase to create a loft floor to barn, fire protection on party wall Decision: Permit</p> <p><b><a href="#">21-01436-AS</a> The Old Flying Horse, 26 High Street, Wye TN25 5AL, 28 High Street, Wye TN25 5AL and 3 The Green, Wye TN25 5AJ</b> New dormer and rooflights Decision: Permit</p> <p><b><a href="#">22-00099-AS</a> Tayes Barn, Silks Farm, Amage Road, Wye TN25 5DE</b> Proposed replacement of existing wooden front door and window unit which is in a state of disrepair with a black aluminium glazed unit. Decision: Refuse Consent</p> <p><b><a href="#">22-00392-AS</a> 36 Olantigh Road, Wye TN25 5EJ</b> Proposed detached double garage Decision: Permit</p>
c.	<b>To consider any tree applications</b>
	<p><b><a href="#">22-00104-TC</a> 17 Upper Bridge Street, Wye TN25 5AW</b> T1 Leylandii - to be felled, T2 Ash - to be felled. Will then replace the trees with something more suitable for the garden size, possibly flowering cherry or fruit trees.</p> <p>To note DAG22 030 22-00104-TC 17 Upper Bridge Street</p> <p><b><a href="#">22-00115-TC</a> 6 Cherry Garden Lane TN25 5AR</b> Red Cedar - to reduce by 10 metres, reduce lateral spread by 1-2 metres</p>

	To note DAG22 034 22-00115-TC 6 Cherry Garden Lane
d.	<b>Planning appeals and enforcements</b> To hear any updates regarding outstanding planning matters and consider any actions required
	<b>Ashford Borough Council Planning Committee 2022-05-18</b>
	<a href="#">21-01292-AS</a> Wye College land and buildings Site Wye 3, Olantigh Road, Wye Residential Development of 40 dwellings with associated access road, car park and open space. [Re submission of 19/01327/AS].
	<a href="#">21-01293-AS</a> Former A D A S offices, Olantigh Road, Wye TN25 5EL Demolition of offices and redevelopment with twenty dwellings with associated garages, parking and internal estate roads and open space.
<b>65/22</b>	<b>To hear any reports and agree any actions regarding ongoing tasks and projects</b>
a.	To receive an update regarding the Wye Neighbourhood Plan Review (Papers have been circulated to Councillors)
b.	To receive an update regarding the proposed archaeological dig at Churchfield Green
<b>66/22</b>	<b>To receive correspondence, and authorise any action</b>
a.	To receive correspondence from Ashford Borough Council – Ashford Community Governance Review 2022 and authorise any actions (Papers have been circulated to Councillors)
b.	To note correspondence received from M Muriel 2022-04-21 (Papers have been circulated to Councillors)
c.	To note correspondence from Mr Lepper 2022-05-18 (Papers have been circulated to Councillors)
d.	To note correspondence from Action with Communities in Rural Kent 2022-05-23
e.	To note any correspondence received (Papers have been circulated to Councillors)
<b>67/22</b>	<b>To hear &amp; note items from Councillors for the next agenda or for information only</b> <i>Note - no decisions can be taken on any item raised under this heading.</i>
<b>68/22</b>	<b>Dates of next meetings, to be held by video/audioconference</b> o Tuesday 5 <sup>th</sup> July at 18.45 Parish Council, Unit 2B, Briar Close, Bramble Lane, Wye TN25 5HB  <i>Please note the Parish Council is keeping its meeting arrangements under review for safety reasons. Meeting dates and times may vary at short notice.</i>
<b>69/22</b>	<b>Resolution.</b> That under the Public Bodies (Admission to Meetings) Act 1960, the public and representatives of the press and broadcast media be excluded from the meeting during the consideration of the following item of business because of the commercially, legally or otherwise sensitive nature of the business.
<b>70/22</b>	<b>To discuss any commercially or legally sensitive business including Draft WYE3 Masterplan and Wye College Buildings, any other land or buildings and authorise any actions</b>
a.	To discuss Wye Methodist Church
b.	To approve DAG22 032: Ashford Borough Council Planning Committee (2022-05-18) (Papers have been circulated to Councillors)
<b>71/22</b>	<b>Staffing</b>

<b>72/22</b>	<b>Close of meeting</b>
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Signed

*K. Stephens.*

Clerk to the Parish Council

date 31 May 2022

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For inclusion with each agenda

DECLARATIONS OF INTEREST (DPI) and OTHER SIGNIFICANT INTEREST (OSI)

A member who declares a DPI in relation to any item on the agenda will need to leave the meeting for the whole of that item and will not be able to speak or take part unless a relevant dispensation has been granted. A member who declares an OSI will be able to speak on the item as a member of the public, but will be required to remove him/herself to the public gallery before the debate, and to leave the meeting for the vote.